



Job Description

Department: 91 Administration
Position Title: **390-120 Non-CDL Bus Driver**
Reports to: Vehicle Maintenance Manager
VP Mountain Operations
GM/COO

Position Summary: This position requires an individual with a valid Colorado Driver's License and company insurable driving record to drive Monarch's small, passenger (less than 16) vehicles as necessary. The essential functions of this position include:

1. Be an effective employee within the guidelines of department and company policies, procedures and values, in fulfillment of Monarch's mission statement to "provide our guests with a quality, personalized mountain experience."
2. Work in conjunction with other employees and departments as part of the Monarch team.
3. Drive Monarch's smaller passenger (less than 16) vehicles as necessary.
4. Pick-up and drop-off passengers at the designated locations and at scheduled times, as applicable.
5. Responsible for the proper operation, cleanliness and ridership of assigned vehicle.
6. Responsible for filling out vehicle operations log as required, and properly reporting any operating issues.
7. Oversee riders' behavior in an effort to ensure passenger comfort and safety.
8. Observe all posted speed limits, road signage and road requirements.
9. Clean Shuttle buses on a regular basis.
10. Other duties as assigned.

Qualifications: To perform this job successfully, an individual must be able to perform each essential function listed in this description satisfactorily, with or without a reasonable accommodation. The requirements listed below are representative of the abilities, education and physical demands required to perform the essential functions of this position.

Requirements Related to Knowledge, Skills & Abilities:

1. Must have good written and verbal communication skills in the English language.
2. Must know how to properly drive passenger vehicles in very adverse winter conditions and on steep mountain passes.

Requirements Related to Education, Certifications & Experience:

1. Current Colorado Driver's license, and a Monarch insurable driving record.

Requirements Related to Working Conditions & Physical Demands:

1. Requires the ability to work any day of the week, Saturday through Friday and holidays, as agreed upon with your superior.
2. Requires driving and working at high elevation (over 10,000'), and with exposure to adverse weather conditions, such as severe cold, heavy snowfall, strong winds and intense sun.
3. Requires stretching, bending, and shoveling.
4. Must pass an Alcohol/Drug screening.
5. Must be at least 21 years of age.