



# Job Description

Department: 13 Tubing Park  
Position Title: **290-115 Tubing Park Supervisor**  
Reports to: VP Mountain Operations  
General Manager

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## Position Summary:

The Tubing Park Supervisor is responsible for overseeing tubing park operations and services to the Monarch Tubing Park Guests. This includes delivering exceptional guest service by assisting guests with tube selection, loading and unloading lifts, and controlling tubing lane entrance and egress of our guests. The Tubing Park Supervisor will be responsible for leading the operations and staff at the Monarch Tubing Park. The essential functions of this position include:

1. Be an effective employee within the guidelines of department and company policies, procedures and values, in fulfillment of Monarch's mission statement to "provide our guests with a quality, personalized mountain experience."
2. Provide professional solutions and courteous assistance in problem solving for both guests and employees.
3. Work in conjunction with other employees and departments as part of the Monarch team.
4. Use best practices and follow standard operating procedures in the performance of all duties.
5. Responsible for the hiring, scheduling, supervision, and review process of departmental employees.
6. Operate within budgetary constraints for the current season; contribute to departmental budget proposal for the following season.
7. Identify, research and submit departmental capital requests for fiscal review.
8. Take the lead in overseeing the daily Tubing Park shaping, conditions, and operations.
9. Inspect tubing equipment, lanes, and lift operations looking for any issues that may need to be addressed.
10. Responsible for overseeing opening duties including included but not limited to terrain maintenance such as raking, shoveling, moving snow, lift and guest walkways, staging tubes, putting up all required signs and fencing.
11. Ensure documentation, tracking, verifications are executed and accurately completed in a timely manner. This includes, though not limited to, requests, training, payroll, time-keeping, fiscal responsibilities, incidents, disciplinary actions...etc.
12. Check for proper ramp height and tubing lane conditions to allow efficient ingress, egress, and lane usage.
13. Request or perform additional grooming (if qualified as an operator) when needed.
14. Coordinate with Slope and Vehicle Maintenance for park shaping and snowcat needs.
15. Monitor tubing park operations and communicate with Administration during peak demand.
16. Monitor the amount of tubes sent down a lane while considering changing snow conditions.
17. Discontinue tubing park operations due to physical, weather, personnel, or other reasons.
18. Knowledgeably and efficiently report incidents to Ski Patrol.
19. Provide timely employee feedback and contribute to performance reviews of department A-Team staff.
20. Be aware of and assist in staying within budgetary constraints; offer input for next season's budget proposal.
21. Offer input for departmental capital requests.
22. Assist in the development and maintenance of training materials, manuals, checklists and other documents necessary for the success of the department.
23. Responsible for overseeing closing duties including storage of tubes and taking down signs and fencing.
24. Monitor and maintain the inventory and condition of department supplies, properties and facilities.
25. Assist in monitoring and assuring lifts are operating in accordance with the applicable rules and regulations of the American National Standards Institute (ANSI) and other State (CPTSB) and Federal regulations.
26. Communicate status and/or issues to the VP of Mountain Operations and/or the GM as appropriate.
27. All other duties as assigned.

**Qualifications:** To perform this job successfully, an individual must be able to perform each essential function listed in this description satisfactorily, with or without a reasonable accommodation. The requirements listed below are representative of the abilities, education and physical demands required to perform the essential functions of this position.

**Requirements Related to Knowledge, Skills & Abilities:**

1. Ability to maintain a good attitude and work well with other employees as a team.
2. Ability to communicate in the English language.
3. Awareness of surroundings and the ability to identify and respond to situational needs.
4. Ability to take direction and follow procedures.
5. Effective English reading and writing skills.

**Requirements Related to Education, Certifications & Experience:**

1. A valid Colorado Driver's License, and a good, company insurable driving record is preferred, though not required.
2. One-year Asst. Supervisor experience preferred.
3. Should be a qualified lift operator.

**Requirements Related to Working Conditions & Physical Demands:**

1. Requires the ability to work any day of the week, Saturday through Friday and holidays, and overtime if necessary.
2. Must be available by phone when off-duty.
3. Requires working at high elevation (over 10,000'), and outdoors with extended exposure to adverse weather conditions, such as severe cold, heavy snowfall, strong winds and intense sun.
4. Requires standing, walking on uneven, slippery surfaces, bending, twisting, reaching and climbing.
5. Requires the ability to push, lift and move up to 50 lbs. Includes snow removal.
6. Must be at least 18 years of age.